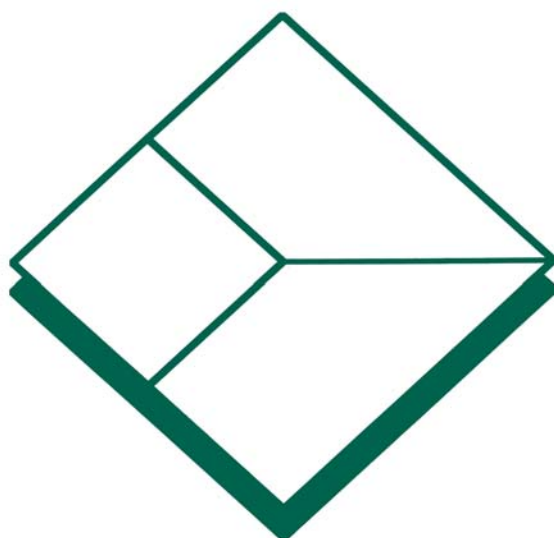


# The Community Foundation of Frederick County

## Universal Comprehensive Scholarship Application

For the 2010-2011 academic year



Return completed application packet to:

**The Community Foundation of Frederick County**  
**312 East Church Street**  
**Frederick, MD 21701**

[www.cffredco.org](http://www.cffredco.org)  
301-695-7660

***DO NOT SUBMIT THIS PAGE WITH YOUR APPLICATION PACKET***

## General Information

The Community Foundation of Frederick County administers scholarships primarily for the benefit of Frederick County Maryland, residents who are pursuing post-secondary or graduate education. Most scholarships consider financial need; others do not. All eligible candidates are encouraged to apply.

The Community Foundation uses the Universal Comprehensive Scholarship Application for all of the scholarship funds it administers. Candidates must complete one application to be eligible for all scholarships offered. Some scholarships require specific information in addition to the application packet.

Applications may be submitted by students about to complete their senior year of high school; by students already enrolled in a trade, technical, vocational school, college or university, or certificate program; and by non-traditional students over the age of 21 who have waited a number of years before starting their post-secondary education.

## Student Criteria and Information

1. The applicant must have applied to one or more schools or must be attending an accredited trade, technical, vocational school, college or university, or certificate program at the time of application.
2. The Community Foundation may hold personal interviews with final candidates.
3. All applications are considered for each Community Foundation scholarship based upon the scholarship's criteria and the applicant's credentials.
4. The current List of Scholarships is a separate document and is available on the Community Foundation website at [www.cffredco.org](http://www.cffredco.org). The List of Scholarships is subject to change.

## Timeline

1. The Scholarship application is available from December 15th through February 15th of each year for the following academic year.
2. The Community Foundation must receive the completed, signed application packet with all enclosures by Monday, February 15, 2010 at 5:00 p.m. for consideration (not post-marked).
3. Applicants are advised of the status of their application by June 15, 2010.
4. Scholarship checks, made payable to the educational institution, are mailed after August 1, 2010.

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## How to Apply

The applicant must submit the following as part of the application packet to be considered for any scholarship support: (No staples, please)

1. Completed and signed Community Foundation scholarship application. Handwritten applications will not be considered.
2. Three recommendation letters. These recommendations must be from non-family members **and MUST accompany the application**. **They may not be sent under separate cover. All three letters of recommendation must contain the signature of the person making the recommendation.**
3. Copy of current high school or college transcript. **Graduating high school seniors must ensure that grades from the first marking period of their senior year are included on the transcript. Transcripts must contain applicant's cumulative grade point average.**
4. Copy of MVA issued license, identification card, or Frederick County Public School Identification Card if a current FCPS student.
5. To be considered for financial need based scholarships, a paper copy of the entire completed 2010-2011 Free Application for Federal Student Aid (FAFSA) or a copy of applicant's 2010-2011 Student Aid Report (SAR) must be submitted with the Universal Comprehensive Scholarship Application.
6. Supplemental attachments/forms as indicated in Section 5 of the application. Incomplete applications will not be considered.

## PDF Application Instructions

The Universal Comprehensive Scholarship Application is made available in a "fillable" PDF format. The application is not available in a WORD format. Handwritten applications will not be considered.

It is recommended that applicants have Adobe® Reader® version 8.0 or higher for best results. Adobe® Reader® may be downloaded free at [www.adobe.com](http://www.adobe.com).

Applications from previous years will not be accepted.

Completed applications may not be submitted electronically.

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## Scholarship Awards

1. For renewable scholarships, students will continue receiving scholarships if they meet the scholarships' criteria for renewal and maintain the necessary grade point average. **Scholarship dollar amounts may be subject to change from year to year.**
2. Scholars who received a 2009-2010 scholarship should refer to their 2009-2010 contract for details regarding renewal for 2010-2011. **Scholarship dollar amounts may be subject to change from year to year.**
3. Most scholarships are based on full-time enrollment.
4. Students must send transcripts to the Community Foundation within 30 days of the close of each academic term to substantiate their enrollment status and their grade point average. Failure to do so may result in forfeiture of current and future scholarships. The Community Foundation may ask that scholarships be returned if transcripts are not submitted on time.
5. Scholars who have reasons for leaving a program, taking a leave of absence, or requiring more time to complete the program should contact the Community Foundation within 30 days. Noncompliance may result in the forfeiture of current or future scholarships.
6. All scholarship monies refunded directly to scholars from their schools must be returned to the Community Foundation.
7. Scholars will be announced in area media and will be listed in the Community Foundation's Annual Report and on its website.
8. Students receiving scholarships and their families will be invited to the Community Foundation's Annual Scholarship Reception on Sunday, June 27, 2010, from 3:00 p.m. to 5:00 p.m. at the Eventplex at the Frederick Fairgrounds.
9. Please refer to the Community Foundation's website ([www.cffredco.org](http://www.cffredco.org)) for additional information.

**The Community Foundation of Frederick County has the right to request additional materials from the applicant.**

***DO NOT SUBMIT THIS PAGE WITH YOUR APPLICATION PACKET***



# APPLICATION FORM

## SECTION 4- COURSE OF STUDY

Select no more than two (2) codes from the discipline codes listed in the addendum. If a discipline code for your particular major is not listed, please use code “195 – Other” and write in your major. The majors listed are those for which the Community Foundation has specific scholarships. All majors are considered for scholarship.

**Preferred Course of Study Discipline Code:** \_\_\_\_\_

If code 195-Other, please state your course of study: \_\_\_\_\_

**Secondary Course of Study Discipline Code:** \_\_\_\_\_

If code 195-Other, please state your course of study: \_\_\_\_\_

## SECTION 5- REQUIRED CRITERIA FOR SPECIFIC SCHOLARSHIPS

Several Community Foundation scholarships require criteria or participation in specific activities. To be eligible for these scholarships, please complete the following section. Your answers will not exclude you from other scholarships the Community Foundation offers.

- |     |                                                                                                                                                                                                                                                                                      |     |    |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1.  | Are you a citizen of the United States of America?                                                                                                                                                                                                                                   | Yes | No |
| 2.  | Were you born in Iran?                                                                                                                                                                                                                                                               | Yes | No |
| 3.  | Are you of Latin American heritage?                                                                                                                                                                                                                                                  | Yes | No |
| 4.  | Are you a graduate of a Frederick County (MD) Public High School?                                                                                                                                                                                                                    | Yes | No |
| 5.  | Did you attend South Frederick/Lincoln Elementary School?                                                                                                                                                                                                                            | Yes | No |
| 6.  | Are you a high school senior attending Frederick Community College's Open Campus?                                                                                                                                                                                                    | Yes | No |
| 7.  | Are you a graduate of Frederick Community College?                                                                                                                                                                                                                                   | Yes | No |
| 8.  | Are you a graduate of Frederick County Career & Technology Center?                                                                                                                                                                                                                   | Yes | No |
| 9.  | Are you a graduate of Flexible Evening School?                                                                                                                                                                                                                                       | Yes | No |
| 10. | Are you a high school graduate who did not pursue education within 5 years of high school graduation?                                                                                                                                                                                | Yes | No |
| 11. | Did you receive the Brunswick "B" Award for all 4 years of high school?                                                                                                                                                                                                              | Yes | No |
| 12. | Did you participate in band or color guard during your senior year?                                                                                                                                                                                                                  | Yes | No |
| 13. | Did you participate in Drama Club and/or theatre productions during high school?                                                                                                                                                                                                     | Yes | No |
| 14. | Do you have a disability as defined under The Americans with Disabilities Act? If yes, submission of verification of disability from a healthcare provider, dated within the past 6 months, must be submitted with this application.                                                 | Yes | No |
| 15. | Do you have juvenile diabetes?                                                                                                                                                                                                                                                       | Yes | No |
| 16. | Are you a veteran of the United States Armed Forces?                                                                                                                                                                                                                                 | Yes | No |
| 17. | Are you a direct descendent of a Korean War veteran? If yes, submission of an approved Department of Defense verification form is required with this application. Please see addendum for list of approved Department of Defense forms.                                              | Yes | No |
| 18. | Are you a direct descendent of a Marine Corps veteran? If yes, submission of an approved Department of Defense verification form is required with this application. Please see addendum for list of approved Department of Defense forms.                                            | Yes | No |
| 19. | Are you a dependent of a member of the Jacques deMolay Commandry #4, Knights Templar Lodge in Frederick, MD?                                                                                                                                                                         | Yes | No |
| 20. | Do you live within Frederick City limits? If you do not know if you reside in the "city" please visit the City of Frederick website at <a href="http://www.cityoffrederick.com/cms/files/maps/street-index.pdf">http://www.cityoffrederick.com/cms/files/maps/street-index.pdf</a> . | Yes | No |

## APPLICATION FORM

**The following questions require a written response. Please respond in 100 words or less using the “Response Form” found on page 12 if you answer “yes”.**

Questions 21a – 21e: please describe your association with the faith-based organization, your activities, how long you have belonged to the organization.

- |      |                                                                          |     |    |
|------|--------------------------------------------------------------------------|-----|----|
| 21.  | Are you a member of a faith-based organization?                          | Yes | No |
| 21a. | Are you a member of All Saints’ Episcopal Church in Frederick, MD?       | Yes | No |
| 21b. | Are you a member of Evangelical Lutheran Church in Frederick, MD?        | Yes | No |
| 21c. | Are you a member of St. Paul’s Evangelical Lutheran Church of Utica, MD? | Yes | No |
| 21d. | Are you a member of Trinity United Methodist Church in Frederick, MD?    | Yes | No |
| 21e. | Are you an active member of New Market United Methodist Church?          | Yes | No |
| 21f. | Does faith influence your everyday decisions? Please explain.            | Yes | No |

**The following questions require a written response. Please respond in 100 words or less using the “Response Form” found on page 12 if you answer “yes”. Use one Response Form for each question.**

- |     |                                                                                                                                                                                                                                                     |     |    |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 22. | Do you or your family derive a portion of your income or wages from farming or an agricultural-related business? Please elaborate and indicate what percentage is derived from farming/agriculture.                                                 | Yes | No |
| 23. | Have you volunteered or participated in a program that promotes the prevention of alcohol or controlled substances, such as SADD, MADD, SHOP, or DARE? Include your personal policy on leading an ATOD-free life.                                   | Yes | No |
| 24. | Have you participated in a youth program as a volunteer leader or paid staff? Please detail your involvement.                                                                                                                                       | Yes | No |
| 25. | Are you currently a member of any volunteer fire and/or rescue service within Frederick County? Please explain.                                                                                                                                     | Yes | No |
| 26. | Are you a member of the Shangri-La Detachment Marine Corps League, or a blood relative of a member of Shangri-La Detachments Corps League? Please explain.                                                                                          | Yes | No |
| 27. | Have you been and/or are you a “Little” or a “Big” in Big Brothers Big Sisters of Frederick County? If yes, please provide the dates you were involved and describe the effect that your participation as a “little” or “big” has had on your life. | Yes | No |
| 28. | Have you overcome obstacles such as losing a parent, being in foster care, or experiencing catastrophic illness? Please explain.                                                                                                                    | Yes | No |
| 29. | Are you or a family member active with a Ruritan Club? Please explain.                                                                                                                                                                              | Yes | No |
| 30. | Are you a member of a Future Farmer of America (FFA) Chapter? Please explain.                                                                                                                                                                       | Yes | No |
| 31. | Have you taken Advanced Placement or International Baccalaureate courses? Please explain.                                                                                                                                                           | Yes | No |
| 32. | If you are 18 years of age or older, have you ever been arrested, cited, or charged with any criminal violation? If yes, please explain. Do not include any charge or conviction that has been expunged.                                            | Yes | No |

# APPLICATION FORM

## SECTION 6- ACCOMPLISHMENTS, TALENTS, AND AWARDS

An accomplishment is something you have done or earned. A talent or skill is something you have developed. An award is something given or bestowed upon you. Please list below in the order of importance to you. The contents of this section cannot exceed this page.

<u>Achievements, Talents and Awards</u>	<u>Brief Description</u>	<u>Year of achievement</u>
-----------------------------------------	--------------------------	----------------------------





# APPLICATION FORM

## SECTION 12- OTHER SCHOLARSHIPS APPLIED FOR

Have you applied for other scholarships?	Yes	No
Have you received other scholarships?	Yes	No

If, yes, please list from whom and how much:

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## SECTION 13- CAREER GOALS

List your career goals related to your field of study. (Examples: Bachelor Degree in English with the intention of teaching in middle school; cosmetology license with hopes of owning a salon):

When do you anticipate receiving your degree/license (MM/YYYY): \_\_\_\_\_

## SECTION 14- PERSONAL STATEMENT

Include other information you wish the Scholarship Committee to know about you, your family, and your personal situation not already described in the application.

Examples: Describe your plans for the future as they relate to your education. Who or what influenced those plans? Why are you seeking this scholarship? If you receive financial assistance, would it affect your college preferences? What are your financial strategies for paying for college?

## **APPLICATION FORM**

### **RESPONSE FORM (may be duplicated)**

Please use for questions 21 through 32. Use one response form per question.

Please identify the question number and limit your answer to 100 words or less.

**Question number:**

**Please type the question:**

**APPLICATION FORM**

**RESPONSE FORM (may be duplicated)**

Please use for questions 21 through 32. Use one response form per question.

Please identify the question number and limit your answer to 100 words or less.

**Question number:**

**Please type the question:**

## **APPLICATION FORM**

### **RESPONSE FORM (may be duplicated)**

Please use for questions 21 through 32. Use one response form per question.

Please identify the question number and limit your answer to 100 words or less.

**Question number:**

**Please type the question:**

## APPLICATION FORM

**Applicant Checklist and Attestation:** This checklist is provided to ensure that your application packet is complete. Please take the time to verify that all required documents are included and that the application is signed.

Completed and signed application using the PDF format

Three letters of recommendation with signatures

Copy of high school or college transcript with GPA  
High school seniors must include first marking period grades

Copy of MVA issued license, identification card, or copy of Frederick County Public School Identification Card if a current FCPS student

2010-2011 Free Application for Federal Student Aid (FAFSA) or Student Aid Report (SAR) to be considered for financial need based scholarships

Official letter of acceptance for applicants who are accepted/enrolled in Nursing, Medical, Dentistry, or Veterinary programs

Official Department of Defense approved verification of service forms

One Response Form for each question answered "yes" for questions 21-32

Verification of disability from a healthcare provider if claiming disability (required)

**I attest that all information contained within this application is, to the best of my knowledge, true and accurate. I understand that false and/or misleading information is cause for forfeiture of current and/or future scholarships.**

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**ADDENDUM  
TO THE  
2010-2011  
UNIVERSAL COMPREHENSIVE SCHOLARSHIP  
APPLICATION**

The following pages provide required codes along with helpful information necessary to complete the 2010-2011 Universal Comprehensive Scholarship Application.

**Do not submit the addendum pages with your completed application.**

**Frederick County Public School Seniors ONLY:**

We wish to clarify what attachments you need to submit to satisfy the “transcript” portion of your Universal Comprehensive Scholarship Application packet:

1. Submit an official copy of your FCPS Student Transcript, which posts grades from year: 2008-2009 Grade 11. The transcript **MUST** contain the Cumulative Grade Point average and be signed by a school official.

2. In addition to the Junior year transcript, you are required to submit your Secondary Report Card for school year 2009-2010, semester 1, Term 1. This report card does not need to have a cumulative grade point listed.

*All other applicants are required to submit their most current transcript, which shows the cumulative grade point average from the 2009-2010 Fall Semester.*

## **SECTION 2- HIGH SCHOOL INFORMATION (page 5)**

Code:

1. Brunswick High School
2. Catoctin High School
3. Frederick High School
4. Governor Thomas Johnson High School
5. Glenelg Country School
6. Heather Ridge School
7. Linganore High School /Linganore High School at Oakdale
8. Middletown High School
9. Rock Creek School
10. St. John's Catholic Prep (formerly St. John's Literary Institution at Prospect Hall)
11. Tuscarora High School
12. Urbana High School
13. Walkersville High School
14. Warren County (VA) High School
15. Damascus High School
16. Seneca Valley High School (Montgomery County, MD)
17. Home School
18. Other

## **SECTION 3- POST SECONDARY SCHOOL INFORMATION (page 5)**

Code:

1. Frederick Community College
2. Hood College
3. Howard University School of Dentistry
4. McDaniel College
5. Mount Saint Mary's University
6. University System of Maryland College:
  - 6A. Bowie State University
  - 6B. Coppin State University
  - 6C. Frostburg State University
  - 6D. Salisbury University
  - 6E. Towson University
  - 6F. University of Baltimore
  - 6G. University of Maryland, Baltimore
  - 6H. University of Maryland, Baltimore County
  - 6I. University of Maryland, College Park
  - 6J. University of Maryland, Eastern Shore
  - 6K. University of Maryland, University College
  - 6L. Universities at Shady Grove
  - 6M. University System of Maryland at Hagerstown
  - 6N. University of Maryland Center for Environmental Science
  - 6O. University of Maryland Biotechnology Institute
7. Other

## SECTION 4- COLLEGE COURSE OF STUDY- DISCIPLINE CODES (page 6)

The following table contains discipline codes for Section 4 of the application. Choose only two (2) codes from the following code options that best describe your course of study. If you select "other," you must type in your major in Section 4 of the application.

If discipline is marked with an "\*" please see additional information on next two pages.

Accounting	101	Health/Health Education	149
Advertising	102	History	150
Agriculture	103	Horticulture	151
Agronomy	104	Human Development	152
Allied Health Profession *	105	Human Services	153
Animal Science/Husbandry	106	Information Technology	154
Architecture	107	Journalism	155
Art Therapy	108	Land Management	156
Astronomy	109	Land Surveying	157
Automotive Technology	110	Law	158
Aviation	111	Law Enforcement	159
Banking	112	Literature	160
Biology	113	Marketing	161
Botany	114	Marine Biology	162
Building Trades	115	Mathematics	163
Business	116	Medicine *	164
Chemistry	117	Mental Health	165
Construction	118	Ministry	166
Construction Management	119	Multi Media	167
Communications	120	Music *	168
Computer Sciences	121	Natural Resources	169
Counseling	122	Nursing *	170
Cosmetology	123	Performing Arts	171
Criminal Justice	124	Photography	172
Culinary Arts	125	Physics	173
Diesel Mechanics	126	Political Science	174
Dentistry *	127	Pre-Dentistry Studies *	175
Divinity/Theology	128	Pre-Medicine Studies *	176
Earth Science	129	Pre-Nursing Studies *	177
Economics	130	Pre-Veterinary Studies *	178
Education	131	Psychology	179
Art Education	132	Public Relations	180
Dance Education	133	Public Safety	181
Early Childhood Education	134	Publishing/Printing	182
Elementary Education	135	Recreation	183
Physical Education	136	Social Work	184
Secondary Education	137	Sociology	185
Special Education	138	Soil Conservation/Soil Science	186
Engineering *	139	Sports Medicin	187
Chemical Engineering	140	Theater	188
Civil Engineering	141	Transportation	189
Computer Engineering	142	Veterinary Medicine *	190
Electrical Engineering	143	Visual Arts	191
Environmental Engineering	144	Welding	192
Mechanical Engineering	145	Other	195
English	146		
Geology	147		
Graphic Design	148		

## SECTION 4- COLLEGE COURSE OF STUDY- DISCIPLINE CODES

### Helpful Information:

- Nursing (170), Medicine (164), Dentistry (127), or Veterinary Medicine (190) Discipline Codes: You are required to submit a copy of your acceptance letter into an accredited program.
- If you have not yet been accepted into a Nursing, Medicine, Dentistry or Veterinary accredited program, please use the codes for Pre-Medicine Studies (176), Pre-Nursing Studies (177), Pre-Dentistry Studies (175), and Pre-Veterinary Studies (178).
- Music Code (168): Some music scholarships may require the submission of a compact disk that contains a 2-minute sample performance. DO NOT submit this with this application. If required, you will be contacted and provided with instructions for submission.
- List the course of study code that you have the most interest in pursuing first in Section 4.
- Scholarships that are based/awarded on discipline/course of study will require verification that the applicant is enrolled at an accredited educational institution in that course of study before the scholarship check is issued to the educational institution.
- **Education** fields are divided into the following sub-categories:

Art Education (132)  
Dance Education (133)  
Early Childhood Education (134)  
Elementary Education (135)  
Physical Education (136)  
Secondary Education (137)  
Special Education (138)

While there are many fields specific to education degrees, please use the general "Education" code (131) if you are not majoring in one of the above categories.

- **Engineering** fields are divided into the following sub-categories:

Chemical Engineering (140)  
Civil Engineering (141)  
Computer Engineering (142)  
Electrical Engineering (143)  
Environmental Engineering (144)  
Mechanical Engineering (145)

While there are many fields specific to engineering degrees, please use the general "Engineering" code (139) if you are not majoring in one of the above categories.

- **Allied health professions** (105) are clinical healthcare professions distinct from medicine and nursing, and dentistry. They work within a healthcare team to make the healthcare system function. Below are examples of allied health disciplines:

Athletic training  
 Audiology  
 Cardiovascular technologists  
 Dental auxiliary (dental assistants, dental therapists, dental hygienists, dental technicians, denturists)  
 Diagnostic medical sonography  
 Emergency medical technician and paramedic  
 Hemodialysis technicians  
 Kinesiotherapy  
 Massage therapy  
 Medical assistants  
 Medical laboratory technicians  
 Medical dosimetry (Dosimetrists-Radiation Therapy planning & dosage calculation)  
 Medical technologist  
 Medical transcription  
 Nuclear medicine technology  
 Nutrition and dietetics  
 Occupational therapy  
 Optometry  
 Orthotics and prosthetics  
 Orthopaedic technologist  
 Physical therapy and physiotherapy  
 Podiatry  
 Radiation therapy  
 Radiography /Radiologic technologist  
 Respiratory therapy  
 Speech-language Pathology  
 Ultrasound  
 Venipuncture (phlebotomy)

## **SECTION 5- REQUIRED CRITERIA FOR SPECIFIC SCHOLARSHIPS (page 6)**

Department of Defense acceptable verification forms:

1. The report of separation form issued in most recent years is the DD Form 214, Certificate of Release or Discharge from Active Duty.
2. Before January 1, 1950, several similar forms were used by the military, including the WD AGO 53, WD AGO 55, WD AGO 53-55, NAVPERS 553, NAVMC 78PD, and the NAVCG 553.

## **SECTION 8- REQUIRED CODE FOR SPORT ACTIVITIES (page 9)**

The following list contains sport codes for Section 8 of the application. If you select "other," code "207" then you must type in the name of the sport on page 9, section 8.

Baseball	200	Soccer	204
Cross County	201	Track	205
Football	202	Volleyball	206
Golf	203	Other	207

**END OF ADDENDUM**